



RWANDA SUPPLIER PREQUALIFICATION NOTICE 2024-2026

Church World Service (CWS) is a faith-based organization transforming communities around the globe through just and sustainable responses to hunger, poverty, displacement, and disaster. CWS operates through a Cooperative Agreement with the Department of State/Bureau of Population, Refugees and Migration. CWS is administered by the Church World Service Immigration Refugee Program (CWS/IRP) and is based in Nairobi, Kenya with Country Offices in Pretoria, South Africa, Kasulu, Tanzania, Kampala, Uganda and Kigali, Rwanda.

CWS Rwanda is inviting interested and eligible suppliers to submit applications for the pre-qualification of suppliers for supply of various goods and provision of services/works in the different categories for the years **2024 to 2026**.

NO		CATEGORY DESCRIPTION
SUPPLY AND DELIVERY OF GOODS		
1	Supply of General Stationeries (Photocopying Papers, Notebooks, Pens, Files, and related products)	
2	Supply of Office Equipment, Office furniture and Fittings	
3	Supply of Electronic Appliances (TV, Radios, Fridges, Dispensers)	
4	Supply, Installation, Repair and Maintenance of Air Conditioners	
5	Supply of Electrical Fittings (Lighting Materials, Sockets, PVC Pipes, Control Units, and Installation) Services and related products.	
6	Supply of Cleaning Materials and Sundries (Soaps, Mops, Tissues, Detergents, Bleaching Agents)	
7	Supply of Toys and Kids Play Equipment	
8	Supply of Relief Food Items (Dry foods like Beans, Rice, Maize, Cooking Oil)	
9	Supply of Non-Food Items (Blankets, Jerri Cans, Mosquito Nets, Kitchen Sets, Buckets and Basins, Tarpaulins, Dignity Kits)	
10	Supply of Staff Uniforms	
11	Supply of Bottled Water and Water Dispensers	
12	Supply, Installation and Maintenance of Generators	
13	Supply of Motor Vehicles including Spare Parts	
14	Supply of Motor Vehicle and Generator Fuel (Diesel & Petrol), Lubricants and Fuel Cards	
15	Supply of Farm Inputs and Accessories (Seeds, Farm Tools)	
16	Supply and Maintenance of Telecommunication and Electronic Equipment (HF, VHF, Satellite Phones, PABX, Conferencing, Cameras, GPS, and Related Products)	
17	Supply of Safety Equipment (Safety Boots, Gloves, Masks, Helmets, Dust Coats, Overalls, Bump Devices and Related Products)	
18	Supply of General Hardware Materials, Tools, Paints, Pipes and Fittings and Related Items	
19	Supply, Installation and Maintenance of CCTV system, access control, intruder alarm and related accessories	
20	Supply, Installation and Maintenance of Fire appliances, Fire Hydrants and Training on Safety Services	
21	Supply, Installation and Maintenance of ICT Related Equipment (Laptops, Phones, Servers, Routers, Printers, Scanners, Audio-Visual Equipment (Screens, Projectors and Related Equipment)	
22	Supply, Design and Printing of Paper Based Promotional materials and General Printing Services (Calendars, Diaries, Greeting Cards, Brochures, Branded Items for CWS Africa/Curriculum Material and related products)	
23	Supply, Design and Printing of Non-Paper Based Promotional materials (CO Welcome Guides, Banners, T-shirts, Caps, Bags, Balls)	
24	Supply of Motor Vehicle Tyres, Suspension Tubes, and other Accessories	
25	Supply of Medical Items	
26	Supply of Power and Battery Backup systems	
27	Supply of Asset Tags	
28	Supply and Maintenance of Curtains and Curtain Blinds	
PROVISION OF SERVICES		
29	Provision of Structured Cabling Services	
30	Provision of Ground and Air Evacuation Services	
31	Provision of Comprehensive Office Cleaning Services	
32	Provision and Maintenance of Plants, Flowers, Grass, and Trees (Gardening)	
33	Provision of Clearing and Forwarding Services	
34	Provision of Garbage Collection and Collection of Sanitary Bins	
35	Provision of Laundry Services	
36	Provision of Professional Movers Services (Moving Household Items)	
37	Hire of Mobile Toilets	
38	Provision of Fumigation and Pest Control Services	
39	Provision of Travel Agency Services	
40	Provision of Repair and Maintenance of Buildings Office Maintenance Services (Electrical, Plumbing, Painting, Carpentry, Handwashing Stations, and General Maintenance Services)	
41	Provision of Outside Catering Services	
42	Provision of Repair and Servicing of Lifts and Elevators	
43	Provision of Security Services (Alarm Response, Guarding, Dogs)	
44	Provision of Transport and Logistics Services (Haulage)	
45	Provision of Housing and Real Estates Agency Services	
46	Provision of Repair and Maintenance of Motor Vehicles (Garage Services, Body Works, and Car Wash)	
47	Provision of Bulk SMS Services	
48	Provision of Car Hire and Taxi Services	
49	Provision of Graphic Design services	
50	Provision of Courier Services (Parcels deliveries and Related Services)	
51	Provision of Hotel, Accommodation and Conference Facilities	
52	Provision of Events Management Services (Tents, Chairs, Tables, Decoration Services, Public Address System, Deejays and Master of Ceremony)	
53	Provision of Insurance Brokerage Services	
54	Provision of Incinerator Services for Medical Wastes	
55	Provision of Voice, Data/ Internet Communication Services and Computer Networks/video conference – purchase or hire	
56	Provision of Vehicle Tracking Services	
PROVISION OF CONSULTANCY SERVICES		
57	Provision of Software Solutions, Website Development, Mobile Apps Development, Hosting, Licensing and Consultancy Services	
58	Provision of Cloud Services and Consultancy Services	
59	Provision of Information System Security and Consultancy Services	
60	Provision of Mechanical Engineering Works and Consultancy Services	
61	Provision of Electrical Engineering Works Consultancy Services	
62	Provision of Quantity Surveying (QS) Services	
63	Provision of Architectural and Interior Design Services	
64	Provision of Construction and Civil Works	
65	Provision of Consultancy Service (HR, Finance, Procurement)	
66	Provision of Auditing Services	
67	Provision of Legal Services	
68	Provision of Valuation Services (Building, Motor Vehicle, and other Asset)	
69	Provision of Training Services (Virtual, One-On-One and Tailored Trainings)	
70	Provision of Environmental and Safety and other Regulatory Audits	
71	Provision of Structural Engineering Assessment Services	
72	Provision of Driving Services (Availing Drivers on a Need basis)	
73	Provision of Defensive Driving and Refresher Training Services	
74	Provision of Counselling Services	
75	Provision of Interpretation and Translation services	

The supplier prequalification exercise will be conducted online via:



Tendersure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on www.tendersure.africa under the "Available Jobs" tab. The online prequalification exercise closes on **29th March 2024 at 10pm EAT**.

In case of any inquiry kindly contact us at cwsrwanda@tendersure.co.ke or WhatsApp number +254 114892485.

All existing suppliers are required to participate alongside prospective suppliers to be evaluated and considered.
All participants who duly complete the prequalification process online will be notified of the outcome.
Prequalification is not a guarantee for business opportunity, bidders will be invited to submit their quotations on need basis based on the opportunities available. CWS Rwanda reserves the right to accept or reject any bid in whole or in part at its discretion.