



SUPPLIER PREQUALIFICATION NOTICE 2024 - 2027

AECF (Africa Enterprise Challenge Fund) is a leading non-profit development organization supporting innovative agribusiness and renewable energy enterprises to reduce rural poverty, promote resilient communities, and create jobs.

The Africa Enterprise Challenge Fund (AECF) in Kenya seeks to conduct a supplier prequalification exercise for 2024–2027 in the following categories.

NO	CATEGORY DESCRIPTION	LOCATIONS
SUPPLY AND DELIVERY OF GOODS		
1	Supply of General Office Stationery	Kakuma, Nairobi
2	Supply, Repair and Maintenance of Office Furniture, Assorted Fixtures and Fittings	Nairobi
3	Supply of Drinking Water and Dispensers	Nairobi
4	Supply of Office Consumables	Kakuma, Nairobi
5	Supply and Repair of IT Equipment (Computers, Printers, Laptops, Computer Bags, Servers, Video Conferencing & Teleconferencing Equipment and Related Accessories)	Nairobi
6	Supply of Multifunctional Network Printers and Scanning Leasing Services	Nairobi
7	Supply, Installation and Maintenance of Communication Equipment (Headsets, PABX) and Related Accessories	Nairobi
8	Supply, Design and Printing of Promotional and Corporate Branding Materials	Nairobi
PROVISION OF SERVICES		
9	Provision of Repair and Maintenance of Internet, Networking Equipment, Firewall and Telephony Services	Nairobi
10	Provision of Cab/Taxi Services and Car Hire (Driver + Fuel)	Kakuma, Nairobi, Mombasa, Kisumu, Kwale, Busia, Migori, Homabay, Malindi
11	Provision of Air Ticket and Ticketing Agency Services (IATA Registered Firms)	Nairobi
12	Provision of Translation, Interpretation and Sign Languages Services	Nairobi
13	Provision of Office Cleaning Services Including Maintenance of Plants and Flowers	Kakuma, Nairobi
14	Provision of Courier Services (Local and International)	Nairobi
15	Provision of Graphic Design and Desktop Publishing Services	Nairobi
16	Provision of Photography Services	Nairobi
17	Provision of Videography, Video Editing and Video Animation Services	Nairobi
18	Provision of Graphic Illustrator Services	Nairobi
19	Provision of Digital and Offset Printing Services	Nairobi
20	Provision of Voiceover and Audio Mixing Services	Nairobi
21	Provision of Event Organizing Services	Nairobi
22	Provision of Media Monitoring Services	Nairobi
23	Provision of Security Guarding Services	Kakuma
24	Provision of Repair and Maintenance of Air Conditioners	Kakuma, Nairobi

The supplier prequalification exercise will be conducted online via:



Tendersure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on www.tendersure.africa under the "Available Jobs" tab. Access to the prequalification will be granted upon payment of a nonrefundable fee of **KES 2,500.00** per category. All payments will be made online via M-PESA, Visa Card and MasterCard amongst others. The online prequalification exercise closes on **29th March 2024 at 10pm EAT**.

In case of any inquiry kindly contact us at help@tendersure.africa or +254 709 557 000.

All existing suppliers are required to participate alongside prospective suppliers to be evaluated and considered.

All participants who duly complete the prequalification process online will be notified of the outcome. Prequalification is not a guarantee for business opportunity, bidders will be invited to submit their quotations on need basis based on the opportunities available. AECF Kenya reserves the right to accept or reject any bid in whole or in part at its discretion.