

## SUPPLIER PREQUALIFICATION NOTICE 2024-2026

Population Services International (PSI) is a leading non-profit organization headquartered in Washington, DC, USA. PSI uses social marketing to bring about lasting health impact to poor and vulnerable populations through its programs in over 45 countries around the world with the majority of them in sub-Saharan Africa. PSI Global Services Hub based in Nairobi invites applications from competent suppliers to prequalify for supply of goods and services during 2024 to 2026 in the categories indicated in the table below.

NO	CATEGORY DESCRIPTION
<b>SUPPLY OF GOODS</b>	
1	Supply and Delivery of Print Materials (Posters, Fliers and Branded Notebooks etc.)
2	Supply of Promotional Materials and Corporate Branding (Banners, T-Shirts, Conference Bags, Hoodies, Jackets, Cups, Suction Mugs, Posters and Signage etc.)
3	Supply and Delivery of Office Supplies and Stationery
4	Supply of Bottled Drinking Water
5	Supply and Delivery of ICT Equipment, Accessories and Related Services
6	Supply and Delivery of Medical Equipment and Consumables
7	Supply and Delivery of Office Furniture, Fixtures, Fittings and Equipment
8	Supply and Servicing of Fire Fighting Equipment and Related Training
<b>PROVISION OF SERVICES</b>	
9	Provision of Language Translation Services and Simultaneous Interpretation Services (SIS) To Conferences and Workshops, Including SIS Equipment Hire
10	Provision of Legal Services
11	Provision of Audit Services (Tax Compliance Audits and Financial Advisory)-ICPAK Registered
12	Provision of Taxi and Car Hire Services
13	Provision of Photography and Videography Services
14	Provision of Outside Catering Services
15	Provision of Customs Clearing and Freight Forwarding Services
16	Provision of Fumigation and Pest Control Services
17	Provision of Comprehensive Cleaning and Sanitary Services
18	Provision of Graphic Design Services
19	Provision of Professional Movers Services (Moving Office / Household Items)
20	Provision of Air Travel Agency Services (Local and International)

The supplier prequalification exercise will be conducted online via:



Tendersure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on [www.tendersure.africa](http://www.tendersure.africa) under the "Available Jobs" tab. Access to the prequalification will be granted upon payment of a nonrefundable fee of **KES 3,000.00** per category. All payments will be made online via M-PESA, Visa Card and MasterCard amongst others. The online prequalification exercise closes on **5th April 2024 at 10pm EAT**.

In case of any inquiry kindly contact us at [help@tendersure.africa](mailto:help@tendersure.africa) or +254 709 557 000.

**All existing suppliers are required to participate alongside prospective suppliers to be evaluated and considered.**

**All participants who duly complete the prequalification process online will be notified of the outcome. Prequalification is not a guarantee for business opportunity, bidders will be invited to submit their quotations on need basis based on the opportunities available. PSI reserves the right to accept or reject any bid in whole or in part at its discretion.**