

## SUPPLIER PREQUALIFICATION NOTICE 2025-2027

Interpeace is an international peacebuilding organization that strengthens societies' ability to manage conflict in sustainable and non-violent ways. Based on extensive consultation and research, Interpeace designs and delivers its work tailored to each situation in collaboration with local partners and communities. Interpeace ensures the processes of conflict management and change are integrated at all levels, including local communities, civil society, government, and the international community

Interpeace Eastern and Central Africa Regional Office wish to prequalify suppliers of the supply and delivery of goods and provision of services in the following categories.

No.	Category Description
<b>Section A: Supply and Delivery of Goods</b>	
1	Supply of Stationaries (Printing Papers, Pens, Pencils, Notebooks, Box files etc.)
2	Supply of ICT equipment (Laptops, Desktops, Printers, IT accessories etc.
3	Supply of Audio-Visual Equipment (Professional Cameras and Accessories, Microphones, PA Systems, Projectors, Audio recorders etc.)
4	Supply of Apple products iPad, MacBooks, iPhone & accessories
<b>Section B: Provision of Services</b>	
5	Provision of Courier Services
6	Provision of Taxi Services, Car Hire and Leasing Services
7	Provision of Travel Agency Services, Air Ticketing and Travel Arrangement
8	Provision of Internet Services
9	Provision of Hotel Conference and Accommodation Services
10	Provision of ICT Maintenance and Repair Services
11	Provision of Design, Branding and Printing Services
12	Provision of Photography and Videography Services
13	Provision of Office Maintenance/Repairs (Construction)
14	Provision of Office Cleaning and Fumigation Services
15	Provision of Corporate Annual Medical Cover. Staff Population of 60 including Dependants
16	Provision of Corporate Pension Scheme for Staff Population of 20-30
17	Provision of Corporate Life Insurance Cover for Staff Population of 20-30
18	Provision of Corporate Asset Insurance from July 2025-July 2027
19	Provision of Immigration Services to Support the Work Permit Process
20	Provision of Legal Services
21	Provision of Programmatic Work Consultancies to Research and Evaluation Services

The supplier prequalification exercise will be conducted online via:



TenderSure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on [www.tendersure.africa](http://www.tendersure.africa) under the "Available Jobs" tab. Access to the prequalification will be granted upon payment of a nonrefundable fee of **KES 2,000.00** per category. All payments will be made online via M-PESA, Visa Card and MasterCard amongst others. The online prequalification exercise closes on **14<sup>th</sup> March 2025 at 10pm EAT**.

In case of any inquiry kindly contact us at [help@tendersure.africa](mailto:help@tendersure.africa) +254 709 557 000.

**All participants who duly complete the prequalification process online will be notified of the outcome.**

***Prequalification is not a guarantee for business opportunity. Bidders will be invited to submit their quotations on need basis based on the opportunities available. Interpeace Eastern and Central Africa Regional Office reserves the right to accept or reject any bid in whole or in part at its discretion.***